

DOLGEVILLE CENTRAL SCHOOL
Dolgeville, NY 13329

Approved 4-20-2021

Tuesday, March 16, 2021

Regular Meeting
In-person / No Public

James A. Green School

PRESENT:

S. Hongo, President
J. Williams, V. President
J. Schmid
C. Spofford
R. Maxwell
M. Huddleston (*via video-conferencing*)

ABSENT:

J. Izzo

OTHERS PRESENT:

T. Kawryga
C. Chrisman
R. Leavitt
M. Primeau
J. Radley
J. Gilfus, Guest
Sandra Sherwood, BOCES DS
Stephen Coupe, Business

PRESIDING OFFICER:

S. Hongo, President

In light of the Coronavirus (COVID-19) Outbreak and while adhering to the Governor's guidelines, this meeting was conducted with only the board members and administrators present (as listed above), while social distancing and using facemasks. The meeting was accessible to the public through video-streaming.

The regular meeting was called to order at 6:02 p.m. in the High School Cafeteria.

Call to Order

Mr. Hongo asked everyone to rise and recite the Pledge of Allegiance.

Pledge Flag

MINUTES

Approve
Minutes
2/9/2021

Motion by Mr. Maxwell, second by Mr. Spofford, to approve the minutes of February 9, 2021 (regular meeting) as presented.

Ayes All – Motion Carried 6:0

Motion by Mrs. Williams, second by Mr. Spofford, to approve the minutes of February 26, 2021 (special meeting) as presented.

Approve
Minutes
2/26/2021

Ayes All – Motion Carried 6:0

BOCES BUDGET PRESENTATION - Mrs. Sandra Sherwood, BOCES District Superintendent

BOCES
Budget
Presentation

Mrs. Sandra Sherwood and Mr. Stephen Coupe, BOCES Business Manager, reviewed the BOCES Budget as per the attached power point. Mrs. Sherwood also noted the following important dates:
Thursday, April 1, 2021 – BOCES Annual Meeting
Wednesday – April 21, 2021 – BOCES Budget Vote and Election of Board Members

Following the BOCES budget presentation, President Hongo read aloud a letter formally thanking Mrs. Sherwood for conducting the district's superintendent search.

CORRESPONDENCE

Correspond.

Invitation from the Ferrara Fiorenza Law Firm – April 15, 2021 - Zoom Webinar – “Understanding the Fundamentals of Open Meeting Law Requirements Pertaining to Executive Session and More: A Timely Refresher in Light of Recent Legal Challenges.”

FINANCIAL

Motion by Mr. Schmid, second by Mrs. Williams, to approve the following financial items:

That General Fund Schedule #A-31 in the sum of \$282,374.24; General Fund Schedule #A-33 in the sum of \$536,766.70; and School Lunch Fund Schedule #C-10 in the sum of \$7,592.55 be approved and ordered paid pursuant to review of claims auditor, Jacqueline Hill.

To accept the Treasurer's Report for January 2021, as presented.

To accept the Treasurer's Report for February 2021, as presented.

Ayes All – Motion Carried 6:0

BUDGET PRESENTATION – Mrs. Radley – Attached

Mrs. Radley reviewed the updated draft of the 2021-2022 budget as attached.

REPORTS

Elementary School Report – Mrs. Chrisman – Attached

Mrs. Chrisman reported that the projected enrollment for next year's Kindergarten class is at 63 students. Mrs. Chrisman thanked Fucillo Chevrolet of Nelliston for the five free puppet performances held on March 5, 2021. Mrs. Chrisman also noted that remote learners will return to in-person instruction for the 4th Quarter.

High School Report – Mrs. Leavitt - Attached

Final Ranking Class of 2021 Report

Top 10% in Rank Order

Audrey Williams, Brianna Bruce, Kyla Jaquay, Megan Hartmann, Maighen Ehrle, and Charlie Benoit

Students with Averages 90% or above

Audrey Williams, Brianna Bruce, Kyla Jaquay, Megan Hartmann, Maighen Ehrle, Charlie Benoit, Annaliese Davies, Brady Wilcox, Shi-Anne Morgan, Allison Smith, Isabella Nichols, Sasha Brown, Sarah Countryman, Sydney Bliss, Skylar Harper, Nadia Lyon, Joshua Hart, Haylie Lyon, Amie Polczynski, Kyle Paracka, and Jadon Price.

Congratulations to all. A Board Recognition Evening for these students will be held on Wednesday, April 21, 2021 at 5:00 p.m. in the Auditorium.

Dean of Students/Athletic Director Report – Mr. Zilkowski – Attached

Buildings & Grounds Report – Mrs. Radley - Attached

Transportation Report – Mr. Stack – Attached

Revenue Analysis/Expenditure Analysis Reports for February 2021 – Mrs. Radley – Attached

Motion by Mr. Maxwell, second by Mrs. Williams, to accept the above reports as presented.

Ayes All – Motion Carried 6:0

Approve
Financial
Items

Payment of
Warrants

Accpt.Treas.
Rept. 1/2021

Accpt.Treas.
Rept. 2/2021

DCS
Budget
Review

Reports

Elem. Rept.

HS Rept.

Final
Class
Ranking
Class of
2021

Dean/AD

Build/Grounds

Transport.

Rev/Expend.

Accpt.
Bld. Reports

OLD BUSINESS

Old Business

a. District Calendar for 2020-2021 – Adjust calendarAdjust
2020-21
School
Calendar

To close the 2021-2022 school year, the following calendar adjustments will be made to utilize the two remaining emergency days (if the days are still available) as follows: School will not be in session on the following two days: Friday, June 18, 2021 (in honor of Juneteenth Day) and Friday, May 28, 2021 (to extend the Memorial Day weekend).

b. District Calendar for 2021-2022 – Adopt calendarAdopt
2021-2022
School
Calendar

Motion by Mr. Maxwell, second by Mr. Spofford, to adjust the 2020-2021 calendar as outlined above and to adopt the 2021-2022 district calendar as attached.

Ayes All – Motion Carried 6:0

c. Communicable Disease - Pandemic Plan – Public Comment – 2nd Reading and AdoptionAdopt
Comm.
Disease
Pandemic
Plan

Motion by Mrs. Williams, second by Mr. Schmid, to adopt the Communicable Disease Pandemic Plan as attached. The Plan was available for comment on the DCS website for the required 30-day period. This Plan will be included in the District-wide School Safety Plan.

Ayes All – Motion Carried 6:0

d. BOE Policy for 2nd Reading and AdoptionAdopt Policy
Gender
Neutral Bath.
Signage

Motion by Mr. Schmid, second by Mr. Maxwell, to adopt the following policy:
Gender Neutral Single-Occupancy Bathroom Facilities

Ayes All – Motion Carried 6:0

NEW BUSINESS

New Business

a. Capital Project – Establish change order cap not requiring BOE approvalEstablish
Change order
authorization
cap

A change order is used to officially make changes in a signed contract for capital construction and is signed by the President of the Board of Education, the architect/engineer and the contractor.

Motion by Mr. Schmid, second by Mr. Maxwell, to authorize the Superintendent of Schools to approve and sign all change orders up to \$20,000.00 without prior Board of Education approval for the current \$1,000,000 capital project (Unit Ventilation Project).

Ayes All – Motion Carried 6:0

b. Amend BOE meeting calendarBOE mtg.
calendar

Mrs. Radley noted that a special meeting will not be necessary on April 1, 2021, and the BOE meeting calendar will not need to be amended to reflect same.

c. Award Bid – Audit ServicesApprove
Award Bid
Audit
Services

School districts are required to hire an external auditor and every five years districts are to present a Request for Proposal (RFP). On February 25, 2021 proposals were received and upon the recommendation of the business manager, a motion was made by Mrs. Williams, second by Mr. Schmid to award the bid for audit services to West and Company CPAs PC for the next five years.

Ayes All – Motion Carried 6:0

d. Unseal and Open Ballot Boxes

Motion by Mr. Spofford, second by Mrs. Williams, to adopt the following resolution:

Be it resolved that pursuant to Education Law Section 2034 (6)(b), the Board of Education of the Dolgeville Central School District hereby authorizes the district clerk to unseal and open ballot boxes and remove all of the ballots cast, spoiled and unused in the February 25, 2020 capital project vote, the June 16, 2020 annual district budget vote and board election, and in the July 28, 2020 annual district budget re-vote. This resolution shall take effect immediately upon its adoption.

Adopt
Resolution
Open
Ballot
Boxes

Ayes All – Motion Carried 6:0

e. Equipment Disposal

Motion by Mr. Schmid, second by Mrs. Williams, to declare the attached list of technology items as excess and to be disposed of at the discretion of the district.

Equipment
Disposal

Ayes All – Motion Carried 6:0

f. Accept Donation

Motion by Mr. Maxwell, second by Mr. Schmid to accept the donation of Lysol wipes and miscellaneous clothing items from the Compassion Coalition.

Accept
Donation
Compassion
Coalition

Ayes All – Motion Carried 6:0

g. Accept Donation

Motion by Mr. Schmid, second by Mrs. Williams, to accept the donation of a clarinet from Mrs. Pia Nichols (Vito Reso-tone with serial number 75399, picture attached) to the music department with an estimated value of approximately \$150.00.

Accept
Donation
P. Nichols

Ayes All – Motion Carried 6:0

h. Discussion – Tenure Celebration / Top Senior Recognition

The board discussed how to recognize teachers being granted tenure this year and how to recognize the top seniors. The board and administration decided on the following:

Tenure Recognition – Invite staff member and family to auditorium – no refreshments
Top Senior Recognition – Each top senior may invite two guests to auditorium – no dinner

Discussion
Tenure
Top Seniors

INFORMATION ONLY

- a. Thank you letter to Mrs. Sherwood - Superintendent Search

Information
Only

BOARD FORUM

The board members offered the following comments during Board Forum:

- Congratulations to our Valedictorian, Salutatorian and all top seniors of the Class of 2021
- Thank you to Mrs. Sandra Sherwood for conducting the superintendent search
- Thank you to Mr. Zilkowski for all of the time and effort he has put into the sports programs
- Thank you to Mr. Randall for streaming the basketball games for here and for out-of-state viewers
- Thank you to Mr. Kawryga and Mrs. Radley for the budget presentation
- FYI – The Horticulture Club has been working with Cornell Cooperative Extension on greenhouse ideas
- FYI – SBI holding a Zoom workshop – “Instructional Shift: One year into a Pandemic” – 3/18/2021
- Congratulations to our top seniors and students on the Principal’s list and honor roll lists.
- Congratulations to the ski team athletes
- Thank you to the administration, faculty and staff for all that they continue to do

Board Forum

- Welcome to Mr. Gilfus
- Congratulations to our top seniors. We are so proud of them! Some of them are Girl Scouts too!
- Top senior picture night was nice as well as Senior Night for Girls' basketball ball.
- Thank you for treats from Mrs. Huddleston and Mrs. Kawryga.
- Glad to have students back in-person on Wednesdays!
- We have all been learning from everything that we have had to do differently through the pandemic

EXECUTIVE SESSIONEnter
Executive
Session

Motion by Mrs. Williams, second by Mr. Maxwell, to enter executive session at 7:59 p.m. to discuss items related to the medical, financial, credit or employment history of a particular person(s) or matters leading to the appointment, employment, promotion, demotion, discipline suspension, dismissal or removal of a particular person(s).

Ayes All – Motion Carried 6:0

Motion by Mr. Schmid, second by Mrs. Williams, to return to regular session at 8:35 p.m.

Return to
Regular
Session

Ayes All - Motion Carried 6:0

CSE/CPSE MINUTES AND RECOMMENDATIONSCSE/CPSE
Min. & Rec.
2/5/21 -
3/11/21

Motion by Mr. Maxwell, second by Mrs. Williams, to approve the CSE/CPSE Minutes and Recommendations covering the period 2/5/21 through 3/11/21 as attached.

Ayes All – Motion Carried 6:0

PERSONNELPersonnel
Actions

Motion by Mrs. Williams, second by Mr. Maxwell, upon the recommendation of the Interim Superintendent of Schools, to accept and approve the following retirements, resignations, terminations, leaves and appointments:

To approve the request of Justine Slawson to extend her leave through the end of the 2020-2021 school year.

Appr. Req.
Extend Lv.
J. Slawson

To approve the appointment of Fredricka Johnson as substitute monitor effective February 26, 2021.

Appr. Appt.
F. Johnson
Sub. Monitor

To approve the appointment of the following election workers/tellers/inspectors at the rate of \$12.50/hr. for the Budget Vote/Board Election scheduled for Tuesday, May 18, 2021: Jennifer Winkler, Lacy Baylor, Paula Mosher, Tina Coffin, Carmelita Maddocks, Esther Ellis, Carol Ernye, and Donna Loucks.

Appr. Appt.
Election Wkr
2021-2022
Budget Vote

To approve the appointment of extraduty coaching positions for 2020-2021 (softball, track and golf) as attached, contingent upon COVID-19 restrictions.

Appr. Appts.
Extraduty
Softball/Track

To approve the appointment of Eileen Foster to the following position:

Name:..... **Eileen Foster**

Position:..... Monitor – K-6 Lunch

Type: Hourly – No more than 10 hours per week

Effective Date: 3/18/2021 – 6/30/2021

Probationary Period: NA – Already bus monitor

Salary: \$12.50/hr.

Appr. Appt.
E. Foster
K-6 Monitor

Ayes All – Motion Carried 6:0

ADDITIONAL NON RESIDENT STUDENT REQUEST FOR 2020-2021Additional
NonResident
Requests

Motion by Mr. Maxwell, second by Mr. Spofford, to approve the following non resident student requests for 2020-2021:

Kathleen Bell for child, Mackenzie Damphier	Grade 9	Little Falls
Kathleen Bell for child, Allisandrina Vedder	Grade 8	Little Falls
Jason Smith for child, Hailey Smith	Grade 12	OESJ

Ayes All – Motion Carried 6:0

FUTURE MEETINGSFuture
Meetings

BOCES Annual Meeting – April 1, 2021 – 6:00 p.m. – Zoom Meeting – Live-streamed
Regular Meeting – April 20, 2021 – Budget Adoption – Tenure Celebration
Special Meeting – April 21, 2021 – BOCES Budget Adoption – Top Senior Recognition
Special Meeting – May 11, 2021 – Budget Hearing
Budget Vote/Board Election – Tuesday, May 18, 2021
Regular Meeting – Wednesday, May 19, 2021
Regular Meeting – June 15, 2021
Graduation – Saturday, June 26, 2021

ADJOURNMENTAdjourn
Meeting

Motion by Mr. Schmid, second by Mrs. Williams, to adjourn the meeting at 8:37 p.m.

Ayes All – Motion Carried 6:0

Sandra L. Allen
District Clerk